

**A MEETING OF THWING & OCTON PARISH COUNCIL
TO BE HELD ON MONDAY 13TH MAY 2024 AT 7.00PM, AT
CHURCH ROOMS, CHURCH LANE, THWING**

**THIS IS AN OPEN MEETING AND MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND
IT IS POSSIBLE THAT THIS MEETING MAYBE RECORDED AND/OR FILMED**

AGENDA

- 1. Chairmans welcome**
- 2. To receive apologies**
- 3. To receive a Declaration of Pecuniary or Non-Pecuniary Interest**
- 4. To agree on minutes of the meeting held on the 8th of April and 17th of April 2024**
- 5. To agree to open the meeting to Ward Councillors and members of the public**
- 6. Community for information and action**
 - i. To receive an update on the relocation of 30mph signs
 - ii. To receive an update on verge markers at Kilham Lane
 - iii. Received a letter of thanks from Driffield school for the donation of £50 towards the Twilight Bus
 - iv. To Inform, Temporary Road closure – part of Octon Road, Thwing 17th – 21st June 2024
 - v. Parish and Town news May addition
- 7. Correspondence for information and action**
 - i. ERNLLCA Newsletter
- 8. Finance**
 - i. To agree on receipts and payments to date
 - ii. To agree on bank reconciliation to date
 - iii. To agree payments as per schedule 2
 - iv. Approve Renewal quote for Zurich Insurance Premium **£241.00**
 - v. To agree on sponsorship of Thwing show classes and donation
 - vi. To agree on alterations to Section 2 Accounting Statement for 2023/2024 Year-end due to an error in the calculation.
 - vii. Approve Invoice for internal auditor **£65.00**
- 9. Update on UK Shared Prosperity Fund Heritage Trail Application**
- 10. To discuss and agree on final arrangements for the D-day Event**

11. To agree, review draft policies

- Publication Scheme
- Member Development Policy
- Member and Officer Protocol
- Media Policy
- TOR for personnel committee
- Document Retention
- Environmental & Sustainability

12. To discuss the Clerk's probationary period, agree permanent position and confirm the PayScale

Signed: Mrs Samantha Rounding

A handwritten signature in black ink, appearing to read 'S Rounding', written in a cursive style.

Clerk to the Parish

Date. 08.05.2024