

**A MEETING OF THWING & OCTON PARISH COUNCIL  
TO BE HELD ON MONDAY 11<sup>TH</sup> NOVEMBER 2024 AT 7.00PM, AT  
CHURCH ROOMS, CHURCH LANE, THWING**

**THIS IS AN OPEN MEETING AND MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND  
IT IS POSSIBLE THAT THIS MEETING MAYBE RECORDED AND/OR FILMED**

**AGENDA**

- 1. Chairmans welcome**
- 2. To receive apologies**
- 3. To receive a Declaration of Pecuniary or Non-Pecuniary Interest**
- 4. To agree on minutes of the meeting held on the 14<sup>th</sup> October**
- 5. To agree to open the meeting to Ward Councillors and members of the public**
  
- 6. Correspondence for information and action**
  - i. ERNLLCA Newsletter
- 7. Finance**
  - i. To agree on receipts and payments to date
  - ii. To agree on bank reconciliation to date
  - iii. To Note and Agree to NALC Pay changes & Backpay
  - iv. To agree payments as per schedule 2
  - v. To approve the following payments:
    - A. Scruton Lawn Mower Repairs £639.04
    - B. BRC Gardening Services £100 (5<sup>th</sup> Strim)
  
- 8. To approve the purchase of a Christmas tree and batteries for the lights**
- 9. To approve the purchase of a thank-you gift for the volunteer who assisted with the grass cutting at the Mere.**
- 10. To agree on the Contract for Mere maintenance**
- 11. To review the user agreement for the Lawn Mower**
- 12. To note the request of 50% cost for Lawn Mower Repairs from Thwing Parochial Church Council as agreed**
- 13. To sign off a letter of engagement for the internal auditor**
- 14. Review Environment, Biodiversity Policy**
- 15. Mere Management and Risk Assessment**
- 16. To agree on budget and precept demand for 2025-26**
- 17. To agree on remaining meeting dates for 2025**
- 18. Update on the UK Shared Prosperity Fund Heritage Trail**
- 19. Update on the Christmas Music Event**
- 20. Review Parish Calendar**

**Signed:** Mrs Samantha Rounding



**Clerk to the Parish**

**Date.** 06.11.2024