

**MINUTES TO A MEETING OF THWING & OCTON PARISH COUNCIL**  
**HELD ON MONDAY 9<sup>TH</sup> FEBRUARY 2026 7.15PM, AT CHURCH ROOMS, CHURCH LANE, THWING**

**Present: Cllr S Morrison (Chair); S Burdass (Vice); T Lancaster; E Harrison; W Turnbull; J Hare; J Blott; S Rounding (Clerk)**

Chairman's welcome

1287. Received Apologies for Absence from Cllr S Thompson, M Jibson
1288. Received Declarations of Pecuniary or Non-Pecuniary Interests – None Declared
1289. Approved the Minutes of the Meeting Held on 12<sup>TH</sup> January 2026 Noted amendments to item 1283b £49.83, 1285d3 Locations being each end of the village, Main street opposite Butts Lane Junction and towards the Mere as well as Church Lane and Proposed J Blott Seconded Cllr S Burdass
1290. No Ward Councillors or Members of the Public present
1291. **Correspondence for information and action**
- a. ERNLLCA Newsletter – January newsletter circulated prior to the meeting, noted training options
1292. **Community for Information and Action**
- a. Update received on any outstanding issues raised with ERYC, Clerk to follow up on dates to be completed
- b. Future Plans of the Thwing Playground are still ongoing, we are still in need of suitable land
1293. **Planning**
- a. Comment: Ref: 25/03569/PLF (Old Octon Farm Cottages Octon Grange Lane)  
Installation of a package waste treatment plant with a drainage field  
Resolved to support the application. Proposed Cllr T Lancaster Seconded Cllr W Turnbull
- b. Receive an update and agree on any additional assistance regarding the Egdan Planning Application at Foxholes. Resolved to submit a letter requesting deferral of decision due to NPPF Consultation. Proposed Cllr S Morrison Seconded Cllr J Hare
1294. **Finance**
- a. Agreed Receipts and Payments to date Proposed Cllr J Hare Seconded Cllr E Harrison
- b. Approved the bank reconciliation to date – Bank Balance £5,688.07 Proposed Cllr J Hare Seconded Cllr S Morrison
- c. Approved payments as per Schedule 2 Proposed Cllr J Hare Seconded Cllr E Harrison
- d. Approved the following Invoices: Proposed Cllr J Hare Seconded Cllr J Blott
1. QR-Code.io Renewal £197.40
  2. Reading Room rent £240.00 (Jan – Nov 2025)
- e. Noted Easily Domain renewal £29.71 (Boynton PC, Clerk to contact Boynton)
1295. **Policies and governance to review**
- a. Complaints Policy
- b. Disciplinary policy
- c. Publication Scheme
- The council reviewed the above policies and resolved to adopt Proposed Cllr T Lancaster, Seconded Cllr S Burdass
- d. Reviewed the requirements for Assertion 10
- e. Biodiversity document noted, no changes need to be made.
1296. **Annual Parish meeting planning**  
Agreed to set the annual meeting date as the 23<sup>rd</sup> April (Room availability pending), start time of 7 pm, clerk to create flyer.
1297. **Planning for Village maintenance**, noted schedule for better weather to include Bus shelters, beacon and mere maintenance.
1298. **Review Parish Calendar** – Reviewed

**Meeting Closed: 20:20**