

**MINUTES TO A MEETING OF THWING & OCTON PARISH COUNCIL
HELD ON MONDAY 13TH APRIL 2026 7.15PM, AT CHURCH ROOMS, CHURCH LANE, THWING**

Present: Cllr S Morrison (Chair); S Burdass (Vice); J Hare; J Blott; S Thompson; S Rounding (Clerk)

Chairman's welcome

- 1308. Received Apologies for Absence from Cllr E Harrison, M Jibson, W Turnbull. Cllr T Lancaster is absent
- 1309. Received No Declarations of Pecuniary or Non-Pecuniary Interests
- 1310. Resolved to Approve the Minutes of the Meeting Held on 9TH March 2026 Proposed Cllr J Blott Seconded Cllr J Hare
- 1311. Resolved to Suspend the Meeting to Allow Ward Councillors and Members of the Public to Speak
No Ward Councillors present, one member of the public (Representing the amenities group)

It was noted that concerns were raised with the Council regarding a derelict/empty property within the village that is causing some distress to neighbouring properties. The Council noted these concerns and will flag them with the relevant teams within ERYC to try to assist with the concerns raised.

There was also a request to remind parishioners of Thwing and Octon about the Remembrance Pole at the Mere, with prior approval from the Parish Council, commemorative plaques may be placed on the pole. Plaques are intended for the remembrance of people from within our Parish. Please contact the Clerk for more details.

1312. Received feedback from the Annual Parish Meeting held on 9th April 2026

The Annual Parish Meeting was held on 9 April 2026 with 7 residents in attendance. Key points included a summary of Council finances and a general update on parish activities, noting no major projects currently planned, though a playground remains a possibility subject to land availability.

Residents raised matters relating to maintenance of benches and planters, road repairs, promotion of the village, and working with the Amenities Group.

1313. Correspondence for information and action

- a. ERNLLCA Newsletter – Circulated, noted details on the AGAR / End of year accounts
- b. Training Availability – Cllr S Morrison would like to attend the Heritage assets training, Clerk to reshare the dates to the Councillors and book on those able to attend any upcoming training.
- c. Noted East Riding Crematorium is looking for a potential partnership for recycling floral tributes.
- d. Resolved to comment with no objections to the consultation for the upgrade of the existing telecommunications base station installation at YO25 3BL. Proposed Cllr S Morrison Seconded Cllr S Burdass.

1314. Community for Information and Action

- a. Received update on any outstanding issues raised with ERYC,
Tickets raised for Kilham Rd Bollards, Ticket raised to review the relocation of the 30mph signs Kilham Road/Lane, Clerk to reflag the issue with the high street on Main Street and Butts Lane.
- b. Future Plans of the Thwing Playground are still ongoing; we are still in need of suitable land to proceed with the plans.
- c. Noted update on the future of the Amenities group; their recent meeting was a success; they have a new chair and members who have stepped forward to take on the role.

1315. **Finance**

- a. **Year-End Accounts 2025/2026** Reviewed and approved the final accounts for the year ending 31 March 2026

All in agreement, Proposed Cllr S Burdass Seconded Cllr J Hare

- b. **Internal Audit Report 2025/2026**

1. Received and noted the Internal Auditor's Report
2. Considered recommendations and agreed on actions:
Clerk to compile council feedback and responses to the auditor report and publish with the annual accounts.

- c. **Annual Governance & Accountability Return (AGAR)**

1. Considered and approved Section 1 – Annual Governance Statement
The Council reviewed and resolved to agree to the responses to the Annual Governance Statement.
2. Consider and approve Section 2 – Accounting Statements
The Council reviewed and resolved to agree the figures presented in the Accounting Statement

- d. **Certificate of Exemption**

1. Resolved to confirm that the Council meets the criteria for exemption (<£25,000 income/expenditure)
2. Resolved and approved to sign the Certificate of Exemption Proposed Cllr S Burdass Seconded Cllr J Blott

- e. **Opening of Accounts 2026/2027** All in agreement, noted opening balances and approved budget allocations

- f. **Payments & Receipts** All in agreement to approve payments and note receipts

1. Payment Schedule 2 (March Salary)
2. Schedule 1
 - ERNLLCA Annual Membership £197.81
 - Elkerlodge Services Ltd £210 +Vat
 - D.Moore Lawn Mower Service £112.88

Both Schedules reviewed and signed by two councillors.

No receipts to note.

1316. Review and agree on the tree survey quotes, resolved to postpone till the next meeting, due to awaiting final quotes from the 3rd contractor.

1317. Reviewed Parish Calendar, Confirmed the dates for the remainder of the year, 2nd Monday of the month, excluding August and December, where no meeting is held.

Meeting Closed 08.31pm

Next meeting: Monday 11th May 2026 7.15pm