

**Minutes to the Meeting of Thwing & Octon Parish Council held on
Monday 14th April 2025 at 7.00pm, at the Church Rooms, Church Lane, Thwing**

Present: Cllr S Morrison (Chairman); Cllr P Burdass (Vice Chair); Cllrs A Frost, E Harrison, J Blott and J Hare.

Guests: 1 member of the public

1177. The Chairman welcomed members and guest

1178. To receive apologies – Ward Cllr Owen, Cllr Turnbull and Lancaster. Cllr Jibson absent

1179. To receive a Declaration of Pecuniary or Non-Pecuniary Interest – none

1180. To agree on minutes of the meeting held on the 11th March 2025 - proposed Cllr Blott seconded Cllr Burdass. Resolved.

1181. To agree to open the meeting to Ward Councillors and members of the public – no Ward Cllrs present

7.05pm meeting opened to the floor

1182. Our guest outlined issues with the village playground which is currently closed. The wooden equipment was installed approx. 25 years ago after a successful lottery funding bid. The normal lifespan is 10-15 years and much of the equipment is now considered unsafe and needs to be replaced. It is intended to conduct a survey to determine a need, and to enlist support for new equipment and committee members.

Meeting reopened 7.28 pm

1182. The chairman updated members on the status of **community issues**:

1. 30 mph signs have now been moved. Additional road markings still to be done.
2. Pot holes on Thwing Road have been filled.
3. An enforcement notice has been served on the owners of The Falling tone Public House.
4. The pavements on Church Lane have now been resurfaced. Chair to request that the road be swept.

1183. Correspondence for information and action

- a. ERNLLCA March Newsletter was circulated and articles relating to the financial year end noted.
- b. ERYC Community Newsletter March - circulated
- c. East Wolds Community Newsletter is to end, and the last date for submission of articles is 20.04.2025 – articles to be submitted to cover VE Day, and Heritage Trail

- d. To note correspondence received in relation to the use of the Church Reading Room - no further action proposed
- e. To note changes to the Practitioners guide 2025 edition – noted and to be applied
- f. Additional correspondence was noted covering adoption of the updated Local Plan and Design Code and an invitation to the Annual Town and Parish Council Planning Liaison Meetings to be held by Teams on Thursday 12 June – 5pm and Friday 20th June - 10 am

1184. Finance

- a. To agree and complete Hinckley & Rugby Savings Account – proposed Cllr Harrison and seconded Cllr Hare that a savings account be opened with the same signatories as our current account. Amount to be transferred to be agreed once full funding has been received from the UKSPF and VAT reclaimed for 2024-25. Paperwork was completed.
- b. To agree on receipts and payments to the financial year end to 31st March 2025 – proposed Cllr Hare and seconded Cllr Burdass. Resolved.
- c. To agree on bank reconciliation to financial year end to 31st March 2025 - proposed Cllr Hare and seconded Cllr Burdass. Resolved.
- d. To agree on receipts and payments to date – proposed Cllr Burdass seconded Cllr Blott. Resolved.
- e. To agree on bank reconciliation to date – proposed Cllr Burdass seconded Cllr Blott. Resolved.
- f. To agree on payments as per schedule 2 - proposed Cllr Burdass seconded Cllr Hare. Resolved
- g. To approve the following payments:
 - i. ERNLLCA Membership subscription £195.68
 - ii. ERNLLCA (HR Appraisal skills training) £24.00
 - iii. BRC UKSPF £1870.00
 - iv. Inventair LTD (Shield Repair) £90
 - v. Hurrells Seeds UKSPF £115.00
 - vi. B D Cowan £3480.00
 - vii. B D Cowan £3525.60
 - viii. BRC £135 (1ST Strim of the Mere)

Proposed Cllr Hare seconded Cllr Harrison all payments be approved. Resolved.

- 1185.** To Review and adopt new financial regulations (Changes to 5.4, 5.7, 5.11) – proposed Cllr Frost and seconded Hare that the changes in procurement legislation be reflected in our Financial Regulations. Resolved

- 1186.** To review Risk Assessment – deferred until May meeting

- 1187.** To agree on a date and format for the Annual Parish Meeting – Thursday 24th April at 7.00 p, subject to Reading Rooms being available

1188. Update on the UK Shared Prosperity Fund Heritage Trail - the agreed work has now been completed and all claims have been submitted. It was noted that none of the fencing work has been done. The outcome surveys and feed back are still to be collected. The broken fencing at Octon is still in need of repair; Cllr Burdass to discuss the matter along with the issues with the overhanging tree with a view to resolving.

1189. To agree date for the official opening of the Heritage Trail – proposed date 16 May 2025 at 2.00pm

1190. Review Parish Calendar – deferred

1191. Meeting closed 8.20pm

Signed as a true record.

Chairman

Date