

MINUTES TO THE MEETING OF THWING & OCTON PARISH COUNCIL
HELD ON MONDAY 12TH MAY 2025 IMMEDIATELY AFTER THE ANNUAL PARISH COUNCIL
MEETING, AT CHURCH ROOMS, CHURCH LANE, THWING

Present: Cllr S Morrison (Chairman); Cllr P Burdass (Vice Chair); Cllrs A Frost; J Blott; M Jibson and E Harrison

Guests: Ward Cllr J Owen

Due to the clerk's absence the minutes were taken by Cllr Morrison

1208. The Chairman welcomed members and guest.

1209. To receive apologies – Cllr Lancaster and Hare. Cllr Turnbull absent

1210. To receive a Declaration of Pecuniary or Non-Pecuniary Interest - none

1211. To agree on minutes of the meeting held on the 14th April 2025 – proposed Cllr Harrison seconded Cllr Jibson. Resolved

1212. To agree to open the meeting to Ward Councillors and members of the public –Cllr Owen advised that the new mayor was now in place and the first official engagement would take place this week. The south bank and Lincolnshire have also elected a new mayor (Reform). Cllr Frost raised several issue for Cllr Owen to follow up – discussion have been again held with East Riding public rights of way team over the cutting of the PROW at the rear of Glebe Farm Octon. The rotten PROW sign at the top of Church Lane adjacent to Laburnum Cottage. The status of the proposed repairs to Rudston Road. Pot holes and poor road surface at Octon Grange Lane, including the junction with the B1253. The banking at the triangle adjacent to the Mere needs cutting, as obscuring visibility and the fence needs replacing as rotten and unstable. Chair to list items on an email for follow up.

Cllr Owen left the meeting. 7.25pm

1213. Correspondence for information and action

- i. ERNLLCA April Newsletter - circulated
- ii. ERYC – Winter Services update – grit bins will no longer be automatically serviced, but will be done on request.
- iii. East Wolds Summer Newsletter – circulated, last one by current editor.

1214. Community for Information and Action

- i. **To agree on** Drifffield School's Donation towards the Twilight Bus – clerk to enquire how often the bus is available and what extra curriculum clubs/activity it supports, and bring back to the next meeting.
- ii. To receive feedback from the Chair on the Annual Parish Meeting that took place on Thursday, 24th April – the meeting was well attended and covered pot holes and highway issues which have been reported. Main discussion covered the potential closure of the village play area, as the equipment is in need of repair/replacement and new committee members are required to take this forward. Parish Council confirmed their offer of support.

iii. To remind of the official opening date of the Heritage Trail, which will take place on 16th May 2 pm – noted. Leaflets have been designed. Cllr Jibson offered to get copies printed. Cllr Blott to print survey slips.

1215. Finance

- i. **To approve** receipts and payments to date. Proposed Cllr Burdass seconded Cllr Jibson. Resolved
- ii. **To approve** bank reconciliation to date – Bank Balance £11,104.43 as of 30.04.2025. Proposed Cllr Harrison seconded Cllr Blott. Resolved.
- iii. **To approve** payments as per schedule 2. Proposed Cllr Blott seconded Cllr Jibson. Resolved.
- iv. **To approve** the following payments:
 1. Easily Domain Renewal £27.00
 2. Bank Service Charge £4.25
 3. Internal Audit D Peacock £90.00
 4. Fuel for Lawn Mower £30Proposed Cllr Harrison that all payments be approved, seconded Cllr Jibson. Resolved.
- v. **To approve** the Renewal quote for Zurich Insurance Premium £241.00. Proposed Cllr Burdass seconded Cllr Jibson. Resolved
- vi. **To agree to** amendments to the Clerk's email account in line with changes made to the Practitioners Guide (Email management - every authority must now have a generic email account hosted on an authority owned domain) Proposed Cllr Burdass seconded Cllr Jibson new email address to be set up starting with clerk@

1216. Year ending 2025 – Internal & External Audit Requirements

- i. To Note feedback from the Internal auditor. Noted
- ii. **To Approve** Annual Governance Statements – approved and completed
- iii. **To Approve** Accounting Statements. All agreed Resolved
- iv. **To Approve** Certificate of Exemption. All agreed - Approved

1217. Update on the UK Shared Prosperity Fund Heritage Trail and final breakdown of funding. All funding now completed. Official opening on the 16th May. Editorial piece in last week's local paper. The Chair thanked all those who have helped bring this project to fruition. Brass and stainless steel logos have been generously donated to the council, to be fixed to the council assets.

1218. Review Parish Calendar – deferred

Meeting closed 8.07pm

Signed as a true record

Chairman

Date.

