

**MINUTES TO THE MEETING OF THWING & OCTON PARISH COUNCIL  
HELD ON MONDAY 14<sup>TH</sup> OCTOBER 2024 AT 7.00PM, AT  
CHURCH ROOMS, CHURCH LANE, THWING**

**Present;** Cllr S Morrison (Chairman); A Frost; M Jibson; E Harrison; J Hare; J Blott; T Lancaster; W Turnbull; S Rounding (Clerk); S Burdass (Late Arrival 19:15);

**The Chair welcomes Members**

**Received apologies;** Cllr E Harrison is absent.

- 1105. To receive a Declaration of Pecuniary or Non-Pecuniary Interest -NTR
- 1106. To agree on minutes of the meeting held on the 9<sup>th</sup> September – Proposed Cllr Blott Seconded Cllr Jibson
- 1107. No Ward Councillors or members of the public were in attendance.

**1108. Correspondence for information and action**

- i. ERNLLCA Newsletter - Circulated
- ii. Review of Polling Stations – Circulated, no changes to local stations

**1109. Finance**

- i. To agree on receipts and payments to date – Proposed Cllr Turnbull Seconded Cllr Blott
- ii. To agree on bank reconciliation to date – Proposed Cllr Hare Seconded Cllr Jibson
- iii. To agree on payments as per schedule 2 – Proposed Cllr Morrison Seconded Cllr Jibson
- iv. To approve the following payments: Proposed Cllr Morrison Seconded Cllr Jibson
  - A. BRC Gardening £100 September Mere Strim
  - B. Clerk Expenses £11.98
  - C. ERYC Street Lighting £754.19

- 1110. Review the budget for the current financial year – Circulated, all happy

All Councillors confirm they have read and reviewed items 1111-1114, all in agreement to adopt the policies.

- 1111. Review Risk Assessment for Beacon Lighting
- 1112. Review Sexual Harassment and Anti-Bullying Legislation
- 1113. Review Home Working Policy
- 1114. Review Sickness, Absence policy
- 1115. To agree on the next steps for the .GOV Domain including Email addresses – All are in agreement to leave the purchase of the Domain to a later date, and all councillors to ensure they have separate emails for Council purposes.
- 1116. To agree on a programme for Remembrance Sunday – All agreed to proceed as previously done.
- 1117. To Consider a Contract for the ongoing Mere Maintenance – All are happy with a draft contract
- 1118. To Discuss and agree on the possible purchase of a Petrol Strimmer – All in agreement no longer needed.
- 1119. To agree to purchase Defibrillator pads £59.95 +Vat – All agreed to purchase 3 x Pads (1 x Octon, 1 x Thwing and 1 x spare)
- 1120. Update on UK Shared Prosperity Fund Heritage Trail Application – Cllr Morrison provided an update, Lecterns are ready to be installed, and fencing progressing except for Octon which has become an issue to be reviewed.
- 1121. Review Parish Calendar – Circulated.

**Meeting Closed: 20:15 – Signed as a true record**

Chairman

Date