

**MINUTES TO THE MEETING OF THWING & OCTON PARISH COUNCIL
HELD ON MONDAY 11TH NOVEMBER 2024 AT 7.00PM, AT
CHURCH ROOMS, CHURCH LANE, THWING**

Present: Cllr S Morrison (Chairman); A Frost; M Jibson; E Harrison; J Blott; T Lancaster; S Burdass (Vice-Chair); S Rounding (Clerk);

The Chair welcomes Members

Received apologies; Cllr J Hare; W Turnbull is absent.

- 1122. Received a Declaration of Pecuniary or Non-Pecuniary Interest – Cllr Morrison Items 1126.iii & iv.
- 1123. Agreed on minutes of the meeting held on the 14th October – Proposed Cllr Burdass Seconded Cllr Harrison
- 1124. No Ward Councillors or members of the public present

- 1125. Correspondence for information and action
 - i. ERNLLCA Newsletter - Circulated
- 1126. Finance
 - i. Agreed on receipts and payments to date – Proposed Cllr Blott Seconded Cllr Jibson
 - ii. Agreed on bank reconciliation to date - Proposed Cllr Blott Seconded Cllr Jibson
 - iii. Noted and agreed to NALC Pay changes & Backpay – Proposed Cllr Burdass Seconded Cllr Jibson
 - iv. Agreed payments as per schedule 2 – Proposed Cllr Blott Seconded Cllr Burdass
 - v. Approved the following payments: - Proposed Cllr Burdass Seconded Cllr Blott
 - A. Scruton Lawn Mower Repairs £639.04
 - B. BRC Gardening Services £100 (5th Strim)

- 1127. Approved the purchase of a Christmas tree and batteries for the lights – Proposed Cllr Harrison Seconded Cllr Jibson
- 1128. Approved the purchase of a thank-you gift for the volunteer who assisted with the grass-cutting at the Mere. – Proposed Cllr Lancaster Seconded Cllr Burdass
- 1129. Agreed on the Contract for Mere maintenance – Proposed Cllr Burdass Seconded Cllr Harrison
- 1130. Reviewed the user agreement for the Lawn Mower – All in agreement.
- 1131. Noted the request of 50% cost for Lawn Mower Repairs from Thwing Parochial Church Council as agreed.
- 1132. To sign off a letter of engagement for the internal auditor – To bring to the next meeting.
- 1133. Reviewed Environment, Biodiversity Policy – All in agreement
- 1134. Mere Management and Risk Assessment – Clerk to Review, and agree at the next meeting
- 1135. Agreed on budget and precept demand for 2025-26 – Reviewed budget, agreed on amendments, to review final figures at January Meeting.
- 1136. Agreed on remaining meeting dates for 2025 – All in agreement.
- 1137. Received an update on the UK Shared Prosperity Fund Heritage Trail – Awaiting the last part of the fencing to be installed, LECTERNS to be installed this week, to be followed by QR codes and website information.
- 1138. Received an update on the Christmas Music Event – Will take place on 20th December 7 pm at the All-Saints Church.
- 1139. Reviewed Parish Calendar

Meeting Closed: 20:13 – Signed as a true record

Chairman

Date