

**YOU ARE INVITED TO A MEETING OF  
THWING & OCTON PARISH COUNCIL  
TO BE HELD ON MONDAY 12<sup>TH</sup> MAY 2025 IMMEDIATELY AFTER THE ANNUAL PARISH  
COUNCIL MEETING, AT CHURCH ROOMS, CHURCH LANE, THWING  
THIS IS AN OPEN MEETING AND MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND  
IT IS POSSIBLE THAT THIS MEETING MAYBE RECORDED AND/OR FILMED**

**AGENDA**

1. Chairmans welcome
2. To receive apologies
3. To receive a Declaration of Pecuniary or Non-Pecuniary Interest
4. To agree on minutes of the meeting held on the 14<sup>th</sup> April 2025
5. To agree to open the meeting to Ward Councillors and members of the public
  
6. Correspondence for information and action
  - i. ERNLLCA Newsletter
  - ii. ERYC – Winter Services update
  - iii. East Wolds Summer Newsletter
  
7. Community for Information and Action
  - i. **To agree on** Driffield School's Donation towards the Twilight Bus
  - ii. To receive feedback from the Chair on the Annual Parish Meeting that took place on Thursday, 24<sup>th</sup> April
  - iii. To remind of the official opening date of the Heritage Trail, which will take place on 16<sup>th</sup> May 2 pm
  
8. Finance
  - i. **To agree on** receipts and payments to date
  - ii. **To agree on** bank reconciliation to date – Bank Balance £11,104.43 as of 30.04.2025
  - iii. **To agree on** payments as per schedule 2
  - iv. **To approve** the following payments:
    1. Easily Domain Renewal £27.00
    2. Bank Service Charge £4.25
    3. Internal Audit D Peacock £90.00
    4. Fuel for Lawn Mower £30
  
  - v. **To approve** the Renewal quote for Zurich Insurance Premium £241.00
  - vi. **To agree to** amendments to the Clerk's email account in line with changes made to the Practitioners Guide (Email management - every authority must now have a generic email account hosted on an authority-owned domain)
  
9. Year ending 2025 – Internal & External Audit Requirements
  - i. To Note feedback from the Internal auditor
  - ii. **To Approve** Annual Governance Statements
  - iii. **To Approve** Accounting Statements
  - iv. **To Approve** Certificate of Exemption
  
10. Update on the UK Shared Prosperity Fund Heritage Trail and final breakdown of funding.
11. Review Parish Calendar

Signed: Mrs Samantha Rounding



Clerk to the Parish

Date. 07.05.2025