

**A MEETING OF THWING & OCTON PARISH COUNCIL  
TO BE HELD ON MONDAY 12TH FEBRUARY 2024 AT 7.00PM, AT  
CHURCH ROOMS, CHURCH LANE, THWING**

**THIS IS AN OPEN MEETING AND MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND  
IT IS POSSIBLE THAT THIS MEETING MAYBE RECORDED AND/OR FILMED**

**AGENDA**

- 1. Chairmans welcome**
- 2. To receive apologies**
- 3. To receive Declaration of Pecuniary or Non-Pecuniary Interest**
- 4. To agree minutes of the meeting held on the 10<sup>th</sup> January 2024**
- 5. To agree opening the meeting to Ward Councillors and members of the public**
- 6. Community issues for information and action**
  - i. To receive update on relocation of 30mph signs
  - ii. To receive update on repair to Kilham Road, road sign markers
  - iii. Community emergency plan to review and approve
  - iv. To agree repairs to the village beacon shield
  - v. To agree replacement to the lifebuoy post/mounting
  - vi. To discuss response to email relating to creating lodging / camping facilities within the village of Thwing.
- 7. Correspondence for information and action**
  - i. ERNLLCA Newsletter
  - ii. D Day ideas and suggestions
  - iii. Bus Partnership Forum 22<sup>nd</sup> March 2024
- 8. Finance**
  - i. To pass a motion that the resolution passed on the 10<sup>th</sup> Jan 2024 minute ref 1001 Section 1. Be revoked following further communication from HSBC Bank, who have advised that transfer of funds to another account/bank is not allowed on this account. HSBC have further advised that the account has now been closed and that they will issue a cheque in respect of the balance.
  - ii. To pass a resolution to apply for a savings account with Lloyds Bank
  - iii. To agree receipts and payments to date
  - iv. To agree bank reconciliation to date
  - v. To agree payments as per schedule 2
  - vi. To agree by resolution to add Clerk Samantha Rounding as a signatory to the bank mandate.

- vii. To approve training bookings for Clerk
  - VAT for unregistered Councils (VAT126) **£30.00**
  - Year-end & transparency – councils under £25,000 **£30.00**
  - Getting through the year end (AGAR) **£18.00**

**9. To discuss and agree to comments**

- i. Planning application Ref 24/00056/PLF

Change of use of first floor flat (Use Class E(b) to form a separate dwelling (Use Class C3) from the ground floor Public House (Retrospective Application

- ii. Planning application Ref 23/03616/PLF

Conversion of 3 agricultural buildings to 3 dwellings with associated access, parking and landscaping

**Signed:** Mrs Samantha Rounding



**Clerk to the Parish**

**Date.** 07.02.2024